

2 MAR 1966

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MEMORANDUM FOR: Chief, Personnel Operations Division

SUBJECT : Request for White House Detail

1. We have been asked to furnish an accurate typist for the White House who is age 35 or older. This age requirement is a guideline that does not have to be strictly adhered to. However, teenagers or girls in their twenties are not wanted as this particular section has all middle-aged ladies.

2. I have checked with [REDACTED] who informed me that it would be most difficult for her to fill this requirement. We would appreciate your identifying elsewhere in the Agency any "ladies in motion" who might like such an assignment. The White House works on Saturday mornings and there is occasional evening-paid overtime.

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